

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

21st April 2022

Present: Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Lynda Hoyle, David Barnett and Claire Norman

The 15 minute question time was not utilised.

1. Apologies were received from Councillors Johnson and Wallis.
2. There were no declarations made by any Councillor present.
3. The Minutes of the Meetings of the 17th March were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 22/00967/PLF | Erection of single storey extension to rear and porch to front | 21 Moorfield Way Wilberfoss East Riding of Yorkshire YO41 5PL and had no observations to make.
 - 4.2 Councillors considered Planning Application 22/00969/VAR | Variation of Condition 8 (approved plans) of planning permission 19/03268/PLF - Erection of a dwelling | Land North Of 20 Main Street Wilberfoss East Riding of Yorkshire YO41 5NN and had no other observations to make.
 - 4.3 Councillors were notified that Planning Application 22/00468/PLF | Change of use of paddock to outdoor arena and erection of 1.2m high fence | Hagg Wood Bolton Lane Wilberfoss East Riding of Yorkshire YO41 5NX had been granted permission.
 - 4.4 Councillors considered Planning Application 22/01056/PLF | Erection of single storey extension to rear, porch to side, canopy to side and installation of two rooflights to side | 5 Beckside Wilberfoss East Riding of Yorkshire YO41 5NS and had no observations to make.
5. No Ward Councillor was present at the meeting.
6. Councillors acknowledged that an urgent decision to approve an increase in the cost of printing the Newsletter had been necessary, in order for timely production of the March edition.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Clerk confirmed that the Council had secured £500 through the Queen's Platinum Jubilee Community Fund and £330 had been spent on good quality cloth bunting that can be shared between community groups this year and kept for use by the community in years to come. The remainder of the funding would be spent on a plaque to accompany a tree to mark the Queen's Green Canopy initiative. Councillors agreed on a Victoria plum and to try to source it locally. Cllr Rains offered to liaise with Phil Etherington, a local tree specialist.
 - 7.2 The Chair asked the Clerk whether the Council had received any update relating to the issue raised about the storage of agricultural machinery and the siting of a static caravan within the parish. The Clerk advised that planning permissions are anticipated.
 - 7.3 The Clerk confirmed that she had been notified that a change in the Wilberfoss parish boundary is being considered.
 - 7.4 Following the meeting the Clerk received an update to confirm that Northern Gas Limited will carry out a repair to the gully on Wold View Road and the hole in the road, which has been exposed since July 2021, will be filled.

Action

8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

- 8.1 The Chair advised that the PFA is focused on preparations for the Jubilee celebration on the 4th June. Although a new Manager of the bar and kitchen is in situ at the Pavilion, food is not yet being served.
- 8.2 Cllr Hoyle advised that the school ran a street dance competition at the end of term, which was well received.
- 8.3 It was acknowledged that there had been an increase in the cost of printing the Newsletter, due to the cost of paper rising. The Clerk advised that she has negotiated with the printer to trial slightly different paper and if this is successful then the increase will be kept to a minimum. Cllr Rains queried whether the number of copies produced could be reduced as there are several spare copies which are distributed around the community hubs in the village. He did, however, acknowledge that the Council is not charged extra for the additional copies.
- 8.4 The Clerk reminded Councillors of the three meetings that take place in May – the Annual Parish Meeting, the Annual Parish Council Meeting and the monthly Parish Council meeting. The evening will start early at 7.00 pm. The Clerk advised that she will notify residents through the Newsletter of the Annual Parish Meeting, offering an opportunity for residents to take part. Beyond that, no format for that meeting was discussed. All Councillors were asked to consider the role of Chairman, the election of which will take place at the Annual Parish Council Meeting.
- 8.5 Cllr Rains advised that he had sought permission from a landowner to voluntarily carry out some maintenance to trees on land opposite the Church.

9. **Councillors Reports for future Agendas**

- 9.1 Cllr Hoyle advised that she had had 3 unsolicited callers in recent weeks. Under the No Cold Calling scheme in place in the village, residents will be encouraged to take the business card of callers so that companies can be reported to Trading Standards.
- 9.2 Cllr Hoyle queried to timing of the Local Plan. The Clerk advised that it is unlikely to be in place until late 2023.
- 9.3 The Chair questioned why an update to the A1079 dual carriageway proposal had not filtered through to the Parish Council, despite being offered to a local resident. The update advises that strategic plans have been submitted to central Government and that, if successful, a 2026 start date could be realistic. Councillors were in agreement that the Parish Council should be kept up to date on progress and the Clerk confirmed that she had already relayed this need to East Riding of Yorkshire Council.

10. **Administration Matters**

- 10.1 Nothing to report.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

- 11.1 The Clerk/RFO sought payment for the following transactions

Combined staff salaries	£703.81
Clerk's expenses (cloth bunting for community Jubilee celebrations)	£330.00
Post Haste (newsletter production)	£300.00
ERNLLCA Annual Membership Subscription	£748.62
Wilberfoss Community Centre (hire charges)	£15.00
Burton Farming (annual ground rent from 1/2/22 – 31/1/23)	£450.00
East Riding of Yorkshire Council (salt bin maintenance)	£103.20
SC Windows (bi-annual clean of the village bus shelters)	£80.00
James Horsley Limited (grounds maintenance)	£521.26

Meeting closed 20.20

..... Chair Judy Abernethy Clerk